

These minutes were approved at the December 2, 2004, meeting

DURHAM HISTORIC DISTRICT COMMISSION
Thursday, November 4, 2004
Town Council Chambers

Members Present:

Crawford Mills, Chair; Cathy Leach, Secretary; Leslie Schwartz; Karl Van Asselt, Town Council Rep.; Nick Isaak, Planning Board Rep.

Members Absent:

Roger Jaques, Vice Chair

- I. Meeting was called to order at 7:05 p.m.
- II. The minutes of the October 7, 2004 meeting were approved.
- III. New Business
 - A. Crawford Mills presented a memo draft to be sent to Jim Campbell, Director of Planning, regarding the Historic District Expansion. The letter withdraws the previous expansion proposal, and recommends including the Main St. loop. Nick Isaak made a motion to approve the memo; seconded by Cathy Leach. MOTION PASSED, 5-0.
 - B. Mills reported that \$4,500 has been put into the Town's 2005 budget proposal for the HDC. This includes \$3,000 for a town historical site survey; \$1,000 for an educational brochure and website development; and \$500 for general/administrative costs.
 - C. Discussion of survey: Mills brought forth the name of Thomas Johnson from the Old York Historical Society as a resource, and additional starting points were discussed as well. Contact will be made with Mr. Johnson, UNH, the Durham Historic Society, and the NH Division of Historical Resources.
 - D. Mills also shared information regarding possible grant funding for surveys; Leach and Karl Van Asselt will work on this.

IV. Old Business

- A. Leach presented a draft for the HDC to assume the duties of a Heritage Commission. Discussion included changes to be made and brought to the December meeting. Van Asselt has requested that this proposal be put on the Town Council agenda in January.
- B. Leach brought up the plaque project, after hearing interest from a homeowner within the district. Commission discussed the possibility of including this as part of the brochure mailing that will be done in 2005.
- C. Mills will prepare a one-page report for the Durham Annual Report, based on his report to the Town Council.

Meeting was adjourned at 8:08 p.m.